



# ROYAL GOVERNMENT OF BHUTAN

## Dzongkhag Administration

### Jakar : Bumthang



JKD/HRM-10/2018-19/ 3854

Date: 20/03/2019

Advertisement Manager  
Bhutan Broadcasting Service (BBS)  
Thimphu

Dear Sir/Madam

Kindly arrange to announce the following vacancies (both in Dzongkha and English) for duration of FOUR days:

#### Dzongkhag Administration, Bumthang Vacancy Announcement

Sl No.	Post Vacant	Category	No. of Post	Qualification	Duration of contract	Place of Posting	Remarks
1	Administrative Assistant III	S5 A	3	Class XII with 3months IT Course	2 years	Ura CS, Dhur PS, & Zungnye PS	18-40 years
2	Store Assistant	S5A	1	Class XII	1 year	Jakar HSS	18-40 years
3	Tingti Dungmi	GSP	1	Nil	2 years	Dzongkhag HQ	18-50 years
4	Caretaker	ESP	1	Nil	2 years	Kharsa PS	18-50 years

Candidates applying for above post should submit applications with the following documents to the Administration Section latest by 10<sup>th</sup> April, 2019. Applicants will be shortlisted on 12<sup>th</sup> April, 2019 and interview date will be informed to the shortlisted candidates later on.

1. RCSC Employment application form.
2. Attested copy of academic transcripts (Class X & XII for Sl. No. 1 &2) and School Leaving Certificates.
3. Copy of Bhutanese citizenship Identity card.
4. Valid Security clearance certificate.
5. Medical fitness certificate.
6. Other Certificates (If any).

For any queries visit our Dzongkhag website [www.bumthang.gov.bt](http://www.bumthang.gov.bt) and contact tel. No. 03-631412/361688 during office hours.

HR Officer

Your bill for the advertisement may be sent to this office for payment.

Yours sincerely

(Eutha Yangdey Gyaltshen)  
HR Officer

Copy:

1. Office copy.

DZONGDAG  
DZONGRAB

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