



དབལ་ཕྱན་འབྲུག་གཞི་རྒྱུ་ལྷན་ཁང་གི་འགན་འཁུར་བའི་འཕྲོ་ལྷན་
Royal Government of Bhutan
Dzongkhag Administration, Bumthang
 "Towards Beautiful Bumthang"



REF No.

Date:

FAM-4.3

NOTE FOR SANCTION OF EXPENDITURE

Section-I proposal:

1. Name of Activity/Budget line
 2. Budget (Balance) available Nu.
 3. Estimate cost Nu.
 4. Mode of execution/concerned sector
 5. Balance in stock/bill No. /Cash Memo No.
 6. Any other justification/supplier/parties/payee
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-
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Section -II verification

Head of Unit

1. Availability of Budget appropriation
2. Ref. To delegation of financial power
3. Any other remarks.

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Head of Finance Section

Section-III Approval

Sanctioning Authority

Copy to:

1. Sector head concerned to which it belongs