རྒྱལ་ཡོངས་རྫོང་ཁག་གི་ཞུས་པ། ཐུམ་ཐང་རྫོང་ཁག་བདེ་ཕྱོགས།

Royal Government of Bhutan
Dzongkhag Administration, Bumthang

"Towards Beautiful Bumthang"

JKD/HRM-10/2022-2023/6896 **24th January, 2023**

VACANCY ANNOUNCEMENT

The Dzongkhag Administration, Bumthang is pleased to announce vacancy for the following posts as specified below:

SL. No.	Position Title	Position Level	Minimum Qualification	No. of Slots	Initial Contract Term	Place of posting	Remarks
1	Matron	S5 A	Class XII	1	2 years	Tang MSS	
2	Driver	O4 A	Class VIII	1		Tang MSS	Light Vehicle & Heavy Bus (PD)
3	Driver	O4 A	Class VIII	1		Ura Gewog	Light Vehicle
4	Cook	GSP	Not Required	5		Jakar HSS, Ura HSS, Tang MSS & Kharsa PS	
5	Caretaker	ESP	Not Required	8		4 Gewog Administrations (Chhoekhor, Tang, Chumey & Ura) Jakar HSS, Chhoekhor Toe PS, Kharsa PS & Tang PHC	

The interested candidates fulfilling the qualification and eligibility criteria may submit the applications with the following documents to HR Section latest by the **6th February, 2023.**

1. RCSC employment form
2. Attested copy of academic transcript (Class VIII & XII) -Only for Matron and Drivers
3. Copy Bhutanese citizenship identity card
4. Valid security clearance
5. Valid medical fitness certificate
6. Driving License (for Drivers)
7. No Objection Letter (if you are employed)
8. Other certificates (if any)

For any queries, please visit our Dzongkhag Administration website www.bumthang.gov.bt *or contact 03-631688 during office hours.*

(Tashi Tenzin)
Human Resource Officer

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